



Last Name, First Name	Dept. placed	Job description/Title
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Volunteers can expect a commitment from the East Oakland Youth Development Center to provide the following:

- Training on the job as required.
- Supervision and/or direction with a job description clearly defined.
- Periodic evaluations.
- Letter of reference. (upon request).
- Workers compensation benefits in case of injury. However, to be covered, your application must be on file in the EOYDC Volunteer office.
- An environment in which the Volunteer is treated as a valued asset and receives the same work standard as paid staff. Volunteers will supplement paid staff, not replace them.
- Recognition of Volunteers at annual events. Being a part of the EOYDC team, we strive for excellence in bringing quality services to the community.

As a volunteer for the East Oakland Youth Development Center I commit to doing the following:

- Fulfillment of time commitment as listed below:

Mon.	Tues.	Wed.	Thurs.	Fri
Start time _____	End Time _____			
- Start date _____

- When sick or when unable to attend work, volunteer will notify supervisor as soon as possible.
- Comply with EOYDC policies and procedures.
- Commitment to Excellence: Ability to perform with a high standard of customer service, and professional conduct.
- Fulfill duties as outlined in job description.
- Turn in Volunteer I.D. Card (when issued) to department supervisor.

_____ EOYDC Supervisor Signature	_____ Date	_____ Volunteer Signature	_____ Date
_____ Regina Jackson Executive Director	_____ Date	_____ Signature of Parent/Guardian (if volunteer is a minor)	_____ Date